

# nunix training

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## **NUNIX WORKSTATION DATA DISCOVERY SPECIALIST · TWO DAY · INSTRUCTOR LED CLASS**

Nunix Workstation Data Discovery Specialist training class will take participants through a complete workflow using Nunix Workstation in the following ways:

- Examine how to recognize and manage ingestion settings depending on source data
- Learn how to conduct effective quality assurance checks to identify data issues
- Explore different culling techniques and discuss their merits and pitfalls
- Participants will review searching, tagging, reporting and additional culling workflows to enable stakeholders to quickly review key issues or results
- Identify techniques to create quality production sets and exports for further review, exchange, or use in court.

Students will be enrolled in the Nunix Workstation Data Discovery Specialist exam. The Nunix Workstation Data Discovery Specialist is a requisite class for the Nunix Data Discovery Certified Master pathway.

## MODULE 1: COURSE INTRODUCTION & CASE DATA PROCESSING

- Class introductions
- Course objectives
- Nux history
- Overview of Nux technology
- Project scoping
- Data processing tips
- Nux Profiles
- Adding evidence
- Evidence Processing Settings
- Basic troubleshooting
- Case statistics

## MODULE 2: METADATA PROFILES

- Metadata types
  - Nux defined
  - Item properties
  - Evidence metadata
  - Custom metadata
  - Filtered tags
  - Derived metadata
  - Scripted metadata

## MODULE 3: EARLY CASE ASSESSMENT

- Custodian normalization
- Date range filters & known file types
- Exception reporting & handling
- Remediation of flagged items
- Item exclusions
- OCR

## MODULE 4: DEDUPLICATION

- Digests
- Case deduplication
- Item sets
- Generate & compare Digest lists

## MODULE 5: SEARCH & ANALYSIS

- Family Logic
- Search and Tag
- Search Macros
- Using scripts
- Case Notes
- Charts view
- Case Summary report

## MODULE 6: NAMED ENTITIES

- Processing settings
- Default Named Entities
- Creating a new Named Entity
- .List files
- Viewing results
- Customizing a Named Entity

## MODULE 7: NEAR DUPLICATION & CLUSTERING

- Near duplicates
- W-shingling
- Jaccard coefficient
- Resemblance threshold
- Chained near duplicates
- Cluster Runs
- Shingle list

## MODULE 8: EMAIL THREADING

- Setting the scope
- Generate threads
- Quality control
- Export thread details
- Create Metadata profiles

## MODULE 9: PRODUCTION SETS & EXPORTS

- Workflow review
- Profiles
  - Imaging profiles
  - Production profiles
- Pre-production
  - Populating image stores
  - Markup sets
  - Sort order
- Creating production sets
  - Production tab
- Legal export
- Logs
- Export case subset

For a complete listing of scheduled courses, please visit: [nuix.com/training](https://nuix.com/training)

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**nuix**

Nuix understands the DNA of data at enormous scale. Our software pinpoints the critical information organizations need to anticipate, detect, and act on risk, compliance, and security threats. **To learn more visit [www.nuix.com](https://www.nuix.com).**

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