



# NUIX TRAINING

## Nuix 101 · ONE DAY INSTRUCTOR – LED COURSE

Nuix 101 training is a one-day instructor led course designed to introduce students to the basics of the Nuix Workstation. This beginner course will walk participants through successfully install and configure Nuix Workstation. Participants will create cases and review basic pre-processing options for ingesting different data types. Students will learn core functionality available within Nuix Workstation (Workbench) to view, search, filter, tag, and export data. The class includes multiple hands-on labs that allow students to apply what they have learned during the lecture phases.

**PREREQUISTES:** Participants of this course should take the NUIX 101 training course and be able to perform basic operations on a computer.

**CLASS MATERIAL:** Training manual with lab exercise.

# Right tool + Right way = Right results faster

## MODULE 1: COURSE INTRODUCTION &

### PRODUCT OVERVIEW

- Class Introductions
- Course Objectives
- Nuix History
- Overview of Nuix Technology
- Product Installation, Configuration & Support

## MODULE 2: CASE CREATION & DATA PROCESSING

- Software Dependencies
- Memory Configuration
- Cases
  - Open existing
  - Project Scoping
  - Creating a new case
    - Simple
- Adding evidence
- Processing Profiles
- Add/Edit Evidence
- Evidence processing settings
- Pre-filter Evidence
- Processing Details
- Case Statistics
- Creating a Compound Case

## MODULE 3: POST PROCESSING ANALYSIS

- Nuix Workstation overview
  - Default tabs
  - Results pane
  - View options
  - Workstation tabs
- Custodian Management
- Predefined Filters
- Case statistics
- Exceptions
  - Irregular Files

- Exclusions
- Immaterial Items
- Case Deduplication
- Metadata Profiles
- Comments

## MODULE 4: SEARCH & ANALYSIS

- Search Options
  - Search Results
  - Search Basics
- Query Types
- Search Operators
  - Boolean and Proximity
- Search with Filters
- Date Range
- Word Lists
- Family Logic
- Advanced Search
- History Tab
- Tags
- Search and Tag
- Scripts in Nuix Workstation
- Case Notes
- Context

## MODULE 5: REPORT & EXPORT

- Charts View
- Reports
  - Investigator Report
  - Case Summary Report
- Pre-Export
  - Metadata Profiles
- Export Types
- Export View to File
- Export Items

**For a complete listing of scheduled courses, please visit: [nuix.com/training](https://nuix.com/training)**

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