

nuix training

NUIX DISCOVER PORTAL ADMINISTRATOR 1/2 DAY · INSTRUCTOR LED CLASS

The Nuix Discover Portal Administrator certification class is designed to introduce students to Nuix Discover Portal Management tasks, including the following:

- Work with organizations
- Create and manage cases
- Generate reports
- Create and manage users
- Manage notifications and job requests
- Troubleshoot errors

Students will be enrolled in the Nuix Discover Portal Administrator exam. The Nuix Discover Portal Administrator is a requisite class for the Nuix Discover Certified Master pathway.

MODULE 1: COURSE INTRODUCTION & GETTING STARTED

- Class introductions
- Course Objectives
- Portal Management & Security Roles
- Overview
- Nuix Discover Online Help

MODULE 2: WORKING WITH ORGANIZATIONS

- Organizations Security Overview
- Organization
 - Provider & Client
 - Account Number
- Organization Properties
 - Default IP Address Rule
 - Cases & Users
 - File Repositories & Servers
 - Indexing & Content File Type Rank
- Compare advantages and disadvantages

MODULE 3: CREATING & MANAGING CASES

- Settings
- Clone Case
 - Clear Data
- Manage Cases
 - Properties
 - Case Options
 - Indexing, Analysis & Content File Type Rank
- Resubmit

MODULE 4: CREATING REPORTS

- Summary
- Report
 - Usage
 - Hosted Details
 - Users

MODULE 5: CREATING AND MANAGING USERS

- Users
 - Add
 - Import
 - Assign/Unassign Cases
 - Restrictions
 - Delete
 - Download Report
- User Profile
- Deleted Users

MODULE 6: MANAGING NOTIFICATIONS

- My Notification
 - Delete
- Administration
 - Add/Delete

MODULE 7: MANAGING JOB REQUESTS

- Jobs
 - Add/Edit

- Scheduled Jobs
 - Add/Delete
 - Pause/Activate
 - Run Now
- Index Status
 - Index

MODULE 8: TROUBLESHOOTING ERRORS

- Error Details
- Download Report

For a complete listing of
scheduled courses, please
visit: nuix.com/training

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Nuix understands the DNA of data at enormous scale. Our software pinpoints the critical information organizations need to anticipate, detect, and act on risk, compliance, and security threats. **To learn more visit www.nuix.com.**

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