

nuix training

NUIX WEB REVIEW & ANALYTICS ADMINISTRATOR · ONE DAY INSTRUCTOR LED COURSE

Nuix Web Review & Analytics Administration training course is designed to introduce administrators to the procedures and techniques to successfully install, implement and support the Nuix Web Review & Analytics application. During this training course participants will delve into the installation and configuration of the application. Administrators of the application will learn to create and manage user, group, and case security, by navigating through the interface of the Nuix User Management Server. As many of Nuix Web Review & Analytics cases derive from Nuix Workstation, this course includes working with common features such as deduplication, exclusions, search and tag, and metadata profiles as case preparation for reviewers. Utilizing course labs will reinforce teachings and facilitate an easy workflow for administrators. This training course will offer troubleshooting tips and tricks for remediating issues with Nuix Web Review & Analytics.

- **Prerequisites:** Participants of this course should take the NUIX 101 training course or have 3 months' experience using Nuix Workstation. Without an understanding of the basic Nuix Workstation functionality, a participant may have difficulties following the course material.
- **Class Material:** Training manual with lab exercises.

MODULE 1: INTRODUCTION & PRODUCT OVERVIEW

- Class introductions
- Course objectives
- Product overview
- Nuix terminology
- Software requirements
- Licensing
- Support

MODULE 2: NUIX WEB REVIEW ADMINISTRATION

- Nuix Configuration Tool
 - Services
 - Admin
- User Management Server (UMS)
 - Users
 - Application roles
 - Groups
 - Highlight options
 - Security
 - User group assignments

MODULE 3: CASE MANAGEMENT - NUIX WORKSTATION

- Immaterial items
- Metadata profiles
- Exclusions
- Deduplication
- Markup Sets

MODULE 4: CASE MANAGEMENT USER MANAGEMENT SERVER & NUIX WE REVIEW

- Cases
 - Folders
 - Secured Fields
 - Hotkeys
- Exceptions
- Irregular Files
- Immaterial Items Exclusions
- Search Options
 - Case Deduplication
 - Query Types
 - Metadata Profiles
- Search Operators
- Search Filters
- Family Logic
- Word Lists
- Advanced Search
- Tags
- Search and Tag
- Comments
- History Tab
- Scripts in Nuix Workstation
- Context

MODULE 06: REPORT & EXPORT

- Charts View
- Export Types
- Export View to File
- Export Items

For a complete listing of scheduled courses, please visit: nuix.com/training



Nuix understands the DNA of data at enormous scale. Our software pinpoints the critical information organizations need to anticipate, detect, and act on risk, compliance, and security threats. **To learn more visit www.nuix.com.**

APAC

Australia: +61 2 8320 9444

EMEA

UK: +44 203 934 1600

NORTH AMERICA

USA: +1 877 470 6849